

# MONMOUTH BEACH HOUSE ELEVATION CHECKLIST

Project Location: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Qual #: \_\_\_\_\_

Control #: \_\_\_\_\_ Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Reviewed by: \_\_\_\_\_

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⇒ **Prior Approvals:** Application may be submitted without Prior Approvals but are required for Permit issuance

- ☐ Zoning/Planning Board approval
  - ☐ Coastal Area Facility Review Act (CAFRA) Permit
  - ☐ Soil Conservation COMPLIANCE or EXEMPTION CERTIFICATION
  - ☐ Floodplain Development Permit (Flood Hazard Areas)
  - ☐ Approved Flood Elevation Certificate
  - ☐ Notification to adjoining property owners pursuant to N.J.A.C. 5:23-2.34
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⇒ **Disconnect Letters from Utility Providers**

- ☐ Electric
  - ☐ Telephone
  - ☐ Water
  - ☐ Gas
  - ☐ Sewer
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⇒ **Construction Permit Application:**

- ☐ Construction Permit Application Folder (F-100)
  - ☐ Building Subcode Technical Form (F-110)
  - ☐ Electrical Subcode Technical Form (F-120)
  - ☐ Plumbing Subcode Technical Form (F-130)
  - ☐ Fire Subcode Technical Form (F-140)
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⇒ **Plans & Specifications**

- ☐ 2 bounded sets of plans (architectural plans must be signed/sealed). Plans must compliance with the Uniform Construction Code, and include:
    - ☐ Flood Zone
    - ☐ Advisory Base Flood Elevation – Existing & Proposed
    - ☐ Proposed Structure Height as per Land Use Regulations
    - ☐ Structure Height as per Uniform Construction Code
  - ☐ 2 copies of site plan (could be on architectural plans)
  - ☐ Foundation Location Survey Must include the lowest floor elevation and as-built elevation documentation, for a building that is located in a flood hazard area and shall include elevation certificates as required by IBC and IRC. **Must be submitted prior to further vertical construction**
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- ☐ Home Elevation Contractor Registration

Note: If this house elevation is combined with an Addition or Rehabilitation, see Construction Permit Application Checklist-NEW CONSTRUCTION & ADDITIONS